

Ref No. BPU/05/2019

Date: 02 December 2019

Owners, Developers, Architects, Engineers, Contractors and Builders

Dear Sir/Mdm

ENHANCEMENTS TO THE SUBMISSION PROCESS FOR TEMPORARY WORKS AFFECTING DRAIN / DRAINAGE RESERVE AND EARTH CONTROL MEASURES (ECM)

Implementation of e-Form to seek PUB's Approval to carry out temporary works affecting drain / Drainage Reserve

We are introducing a new e-Form to provide a more streamlined approval process for Qualified Persons (QPs) submitting their plans for temporary works affecting PUB's drain / Drainage Reserve which will replace the email submissions that are used today.

2. The new e-Form will provide a standardised template for QPs to fill in and help ensure that all needed information is provided to PUB, which will allow PUB to better track each submission and help ensure that all temporary submissions are replied to in a timely manner.
3. The new e-form for temporary works submission will be available under PUB's QP's Portal E-Services from 1 January 2020, and can be found at www.bpu.pub.gov.sg/Forms/EForms. PUB will continue to accept email submissions until 1 March 2020. No new email submissions will be accepted thereafter.
4. Please refer to the [Annex](#) for a list of Frequently Asked Questions (FAQs).

Reminder on the implementation of e-Form for PUB's Approval for works requiring Earth Control Measures (ECM)

5. In November 2018, PUB also launched this e-Form to facilitate the Qualified Erosion Control Professionals' (QECP) submissions of ECM.
6. QECPs are reminded to use this e-Form to seek PUB's Approval before commencement of any works onsite involving earthworks. The e-Form can be found under PUB's QP's Portal E-Services at www.bpu.pub.gov.sg/Forms/EForms.

Clarifications

7. Should you need any further clarifications on the above matters, please contact PUB BPU at pub_bpu@pub.gov.sg or at 6731 3512.

Thank you.



Goh Pin Chen
Head (Building Plan Unit)
PUB

Annex – Frequently Asked Questions (FAQs) on the e-Form to seek PUB’s Approval to carry out temporary works affecting drain / drainage reserve

1. What types of works affecting drain / drainage reserves need to be submitted?

All temporary works that could potentially affect any drain or drainage reserves should be submitted. Examples of such works include temporary drain diversions, works within drain, temporary crossings over drain or soil investigation works.

2. What key information needs to be submitted in the e-Form?

Key information to be submitted via the e-Form includes, but is not limited to, site plans, project site location, proposed method of statement, contractors’, owners’ and QPs’ details, the date of commencement of the temporary works, and the dates of critical stages of the works during which drain capacity would be affected. Do note that the date of commencement of temporary works should at least be 1 month after the submission date.

3. If my email submission was submitted to PUB before 1 Mar 2020, will my resubmission after 1 Mar 2020 via email still be accepted?

Yes. However, PUB will not accept any new submissions via email after 1 Mar 2020. Nonetheless, PUB strongly encourages QPs to use the e-Form from 1 Jan 2020 onwards.

4. Will there be an briefing to explain the changes to the industry?

PUB targets to hold an industry briefing to provide further clarifications in February 2020. We encourage QPs to submit their feedback or queries to us via email at pub_bpu@pub.gov.sg before the briefing.

5. How long does it take to fill in the form?

It will take about 15 minutes.

6. How quickly will PUB respond to the submission?

PUB aims to provide our response as soon as possible. QPs can expect a response within 14 working days from the day of submission.

DISTRIBUTON (via e-mail):

The President
Singapore Institute of Architects (SIA)
Eunos Technolink
Blk 3, Kaki Bukit Road 1, #02-01
Singapore 415935

The President
Singapore Contractors Association Limited
(SCAL)
Construction House
1 Bukit Merah Lane 2
Singapore 159760

The President
Association of Consulting Engineers, Singapore
(ACES)
Thomson Road Post Office
PO Box 034
Singapore 915702

The President
Singapore Institute of Building Limited (SIBL)
70 Palmer Road
#03-09C Palmer House
Singapore 079427

The President
Institution of Engineers, Singapore (IES)
70 Bukit Tinggi road
Singapore 289758

The President
Board of Architects Singapore (BOA)
5 Maxwell Road
#01-03 Tower Block
MND Complex
Singapore 069110

The President
Real Estate Developers' Association of Singapore
(REDAS)
190 Clemenceau Avenue #07-01
Singapore Shopping Centre
Singapore 239924

The President
Professional Engineers Board, Singapore
(PEB)
5 Maxwell Road,
#01-02 Tower Block
MND Complex
Singapore 069110

All CORENET e-Info subscribers

Steps to Apply for PUB's Approval for Temporary Works Affecting Drain/Within Drainage Reserve

Step 1: Access the QP Portal at "<http://bpu.pub.gov.sg/Forms/EForms>"
Click on "Temporary Works Affecting Drain / Within Drainage Reserve Form" to proceed

QP Portal – Temporary Works Affecting Drain/Within Drainage Reserve Form

Drainage Form

<p>Post Temporary Occupation Permit (TOP) Declaration on Storm Water Drainage System</p> <p><i>Audience</i> Developer/ Owner/ Managing Agent/ MCST (Management Corporation Straits Title)/ Town Council</p> <p><i>Description</i> Post Temporary Occupation Permit (TOP) Declaration on Storm Water Drainage System</p>	<p>ECM Form</p> <p><i>Audience</i> QECP</p> <p><i>Description</i> Application for PUB's Approval for Works Requiring Earth Control Measures</p>	<p>Temporary Works Affecting Drain / Within Drainage Reserve Form</p> <p><i>Audience</i> QP (Temporary Works)</p> <p><i>Description</i></p>
--	--	--

Click on "Temporary Works Affecting Drain / Within Drainage Reserve Form" to proceed

Step 2: Fill in the Application Form and click on "Submit"

QP Portal – Temporary Works Affecting Drain/Within Drainage Reserve Form

Application for PUB's Approval for Temporary Works Affecting Drain / Within Drainage Reserve

To :
Director
Catchment & Waterways Department
Public Utilities Board
#07-00 Environment Building
40 Scotts Road
Singapore 228231

Collapse All

DEVELOPMENT PROJECT PARTICULARS

Instruction

This e-service facilitates the QP (Temporary Works) on the application for PUB's approval for temporary works affecting drain / within drainage reserve.

You will be prompted by a system message if your application has been successfully received. Please take note of the Submission No. generated by the system and quote this number for all future correspondences related to this application.

Requirements

All relevant documents and details to be submitted with the application includes the following:

1. Site plan, indicating project site location
2. Proposed method of statement
3. Date of commencement of temporary works (to be at least 1 month after date of submission)
4. Other relevant details

Estimation of Time Required

This form may take you about 15 minutes to fill in.

Contact

For enquiries, please contact PUB Building Plan Unit at 67313512 or email at PUB_BPU@pub.gov.sg.

SECTION I : PARTICULARS OF PROJECT



Fields marked with * are mandatory.

BCA Project Reference No. :

Type of Submission :

New Submission
 Resubmission
 Change of Dates for Critical Stages

Previous Submission No. : *

Project Title : *

Type of works affecting drainage : *

Type and width of existing drain /within drainage reserve affected.*

Type of existing drain

Width of existing drain affected

Open U-drain

≥ 5m < 5m

Covered/Box drain

≥ 5m < 5m

Trapezoidal drain

≥ 5m < 5m

Channel drain

≥ 5m < 5m

Others, please specify

Project Location



MK/TS – Lot No. (e.g. MK17-01234V) *

House / Blk No. :

Street Name : *

Postal Code :

Drainage Catchment : * [Click here](#) to see catchment map

Critical Stages in which Drain Capacity is Affected (to indicate multiple periods where applicable) PUB (Catchment & Waterways Department) may request for a joint inspection with Contractor during these stages to check that the works are in accordance with approved method statement.



From : *

To : *

Description of stage : *

Add Row

SECTION II : PARTICULARS OF DEVELOPER/OWNER

Particulars



Developer / Owner Name : *

Developer / Owner Firm : *

Developer/Owner Firm Address



House / Blk No.:

Street Name :

Building Name :

Unit No.:

Postal Code:

Developer/Owner Contact Information



Contact No. : *

Mobile No. : *

Fax No. :

Email Address : *

☰ RTO/Site Manager Details ⬆

RTO/Site Manager Name : *

RTO/Site Manager Firm : *

RTO/Site Manager Contact (HP) : *

SECTION III : PARTICULARS OF QP (TEMPORARY WORKS)

☰ The QP (Temporary Works) shall be a qualified person as interpreted in section 2 of the Sewerage and Drainage Act, Chapter 294 ("the Act" and be appointed to act in the capacity of a QP (Design) and a QP (Supervision), or a QP (Design) only. In the case of the latter, the [builder/developer] shall appoint a QP (Supervision). ⬆

QP (Temp Works) Registration No:

QP (Temp Works) Name : *

QP (Temp Works) Firm :

☰ QP (Temp Works) Firm Address ⬆

House/Blk No :

Street Name :

Building Name :

Unit No :

Postal Code:

☰ QP (Temp Works) Contact Information ⬆

Contact No. : *

Mobile No. : *

Fax No. :

Email Address : *

SECTION IV : PARTICULARS OF QP (SUPERVISION)

☰ The QP (Supervision) shall supervise and inspect the Works to ensure that the Works are carried out in accordance with the Sewerage and Drainage Act and with the approved method statement and plan(s)/document(s). ⬆

Tick if same as Section III: Particulars of QP (Temporary Works)

QP (Supervision) Registration No:

QP (Supervision) Name : *

QP (Supervision) Firm :

☰ QP (Supervision) Firm Address ⬆

House/Blk No :

Street Name :

Building Name :

Unit No :

Postal Code:

☰ QP (Supervision) Contact Information ⬆

Contact No. : *

Mobile No. : *

Fax No. :

Email Address : *

SECTION V : PARTICULARS OF BUILDER☰ Project Manager Details ⬆

Project Manager Name : *

Project Manager Firm : *

☰ Project Manager Firm Address ⬆

House / Blk No:

Street Name :

Building Name :

Unit No:

Postal Code:

☰ Project Manager Contact Information ⬆

Contact No: *

Mobile No: *

Fax No :

Email Address : *

SECTION VI : PARTICULARS OF MAIN CONTRACTOR☰ Main Contractor Details ⬆

Main Contractor Name : *

Main Contractor Firm : *

☰ Main Contractor Firm Address ⬆

House / Blk No:

Street Name :

Building Name :

Unit No:

Postal Code:

☰ Main Contractor Contact Information ⬆

Contact No: *

Mobile No: *

Fax No :

Email Address : *

SECTION VII : Declaration by the QP (Temporary Works) for the Temporary Works Affecting Drain☰ Declaration by the QP (Temporary Works) for the Temporary Works Affecting Drain ⬆

I confirm that:

- ▶ All the particulars given in this form are correct.
- ▶ The following plans and documents are endorsed by the relevant QP in charge of the works:
 - ▶ i. Method statement
 - ▶ ii. Other relevant details

QP (Temporary Works) Name : *

SECTION VIII : Attachments Required

Attachment(s)



Upload attachments(Maximum total file size: 50MB) * Attachments

Choose File

No file chosen

Add file

ReCaptcha

Print

Reset

Submit