



**MOM/OSHD/2024-06**

**1 July 2024**

To: Construction Companies that employ WSH Coordinators

## **WSH Coordinator Refresher Training**

With reference to the circular MOM/OSHD/2023-02 issued on 16 Feb 2023 (refer to <https://www.mom.gov.sg/workplace-safety-and-health/wsh-circulars>), the Ministry of Manpower (MOM) reminds Construction Companies to send WSH Coordinators who are appointed to work in their worksites to attend the WSH Coordinator Refresher Training every two years.

2 The WSH Act requires the Employer and the Principal to take reasonably practicable measures to ensure the safety and health of the workers. This includes providing these workers with adequate training for them to perform their work. The WSH Coordinator Refresher Training provides continuous training to build up a WSH Coordinator's competencies in assisting the occupier to manage workplace injury risks. This allows the WSH Coordinator to bridge WSH directives from the management to workers, and see to the implementation and compliance with WSH practices.

4. The refresher training will be conducted in two parts:

i) e-learning (to be completed within a week), which can be carried out anywhere, anytime, and completed by different sections, at the participant's convenience using his/her mobile phones or any other internet-connected devices; AND

ii) a one day in-person training session, AFTER the participant has completed his/her e-learning.

5. The refresher training provides new information not covered in the WSH Coordinators' Advanced Certificate in WSH course. Learners will be updated on the latest WSH developments, and key areas such as good WSH practices and effective management of contractors. There will be activities where they can apply their knowledge and skills to practical work scenarios with case studies relevant to construction as well as other different industries.

6. The refresher training fees is estimated to be about \$100, at the company's cost, and should not be deducted from the WSH Coordinator's salary. You may contact either training provider, as listed below, to sign up your WSH Coordinator/s for the refresher training and register via the registration QR code. The training provider will assist with the setting up of email address account, if required, for any WSH Coordinator who does not have an email address account. The email address is necessary and required for the WSH Coordinator to access the e-learning.

Training Provider	Registration QR Code	For more details
<p><b>SCAL Academy</b></p>		<p><b>Contact: Mr Neil Han, Academy Operations Manager</b></p> <p><b>Tel: 67978779</b></p> <p><b>Email: <a href="mailto:neil@scal-academy.com.sg">neil@scal-academy.com.sg</a></b></p>
<p><b>NTUC LearningHub</b></p>		<p><b>Contact: Mr Manikandan Muthiah, Product Manager</b></p> <p><b>Tel: 6336 5482</b></p> <p><b>Email: <a href="mailto:mani@ntuclearninghub.com">mani@ntuclearninghub.com</a></b></p>
<p><b>Eversafe Academy</b></p>		<p><b>Contact: Mr Monish, Administration Manager</b></p> <p><b>Tel: 62978417</b></p> <p><b>Email: <a href="mailto:eversafe.consultant@gmail.com">eversafe.consultant@gmail.com</a></b></p>

7. To access the FAQs on the programme, you may scan the QR code below:



8. All WSH Coordinators who attend the refresher training will have their training records updated in MOM WSH Training Record System (TRS). MOM may conduct checks to ensure compliance of the training requirement for all your WSH Coordinators.

9. For any query pertaining to the WSH Coordinator Refresher Training, please email to [wsh\\_training@wshc.sg](mailto:wsh_training@wshc.sg).



Sebastian Tan  
Deputy Commissioner  
for Workplace Safety and Health