

CIRCULAR

Date : 16 Jun 2021

To : HDB Consultants

Dear Sir/Madam

CIRCULAR TO CONSULTANTS : SIMPLIFIED CLAIM PROCESS FOR PROLONGATION COSTS DUE TO COVID-19

1. The purpose of this Circular is to inform Consultants on the change in the definition of awarded contract sum stated in HDB's earlier clarification circulars issued on:
 - a. 28 May 2021 - [Clarification For D&B Upgrading Contracts] Circular To Consultants : Simplified Claim Process For Prolongation Costs Due To Covid-19; and
 - b. 3 Jun 2021 - [Clarification For Building, Civil Engineering And Other Contracts] Circular To Consultants : Simplified Claim Process For Prolongation Costs Due To Covid-19
2. Please note that the interpretation of **awarded contract sum shall be the lump sum set out in the Letter of Acceptance (LA) which includes provisional sum and design fees** (if any). This is to be in line with the clarification made by BCA recently.
3. The change in the definition of awarded contract sum is applicable to all eligible contracts. Therefore, for those contracts that the Contractors had submitted the prolongation costs claim based on our earlier definition of awarded contract sum (i.e. excluding design fees and provisional sum), the Consultant is to work out the difference in claim amount based on the new definition and inform the Contractor to submit the additional claimed amount.
4. Separately, for those eligible contracts with contract sum up to \$100M and contractor has not submitted the prolongation costs claim yet, we would like the Consultants to follow up expeditiously with the Contractor on the claim for the cost-sharing amount and get Contractor to **submit the claim progressively and latest by 21 Jun 2021**.
5. I would like to appeal to the Consultants to give priority to this matter to alleviate Contractors' cashflow issues.
6. For any clarification, please feel free to contact my colleagues Ms Jeanette Lee at 6490 2112, Ms Foo Wen Qi at 6490 2088 or Ms Sharon Ang at 6490 2003. Thank you.

Yours faithfully,

WONG WEE YOO
GROUP DIRECTOR
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